

<b>Job Title:</b>	Production Planner
<b>Work Location</b>	Transcal Engineering, Racecourse Road, Pershore, WR10 2DG
<b>Reports To (Line Manager):</b>	General Manager
<b>Your main purpose is:</b>	To be responsible for the development and management of the production and capacity planning processes to plan and deliver products to customer requirements

## Key Responsibilities and Duties

### BACKGROUND:

Based in the heart of the UK with a long and distinguished history serving the Defence and Rail industries, Transcal Engineering offer world-class fabrication to both UK-based and international clients. The combination of a highly skilled workforce and Transcal’s passion for innovation and engineering excellence allows us to offer comprehensive, high quality and competitive solutions for a variety of customers. As a result of continued success and growth we’re now looking to add to our already talented team

### SAFETY:

Safety must always be a prime consideration and you are required to ensure that the safety of people, the environment and our products are never compromised

### DESCRIPTION:

- Maintenance and development of systems and processes to manage capacity and production planning primarily using the integrated ERP system (SAGE 200)
- Planning production to meet customer demand based on available capacity
- Recommending changes to shifts and the sub-contracting of work where insufficient capacity is available
- Identify and report issues with the achievement of customer delivery requirements and expedite actions to resolve
- Co-ordinate with other functional departments including Engineering, Production, Quality, Finance and Purchasing to plan production capacity and resources to support requirements
- Active support of part and model changes participating in part and product implementation programmes
- Co-ordinate the issue and management of Works Orders into production
- Make necessary adjustments to production plans in response to internal issues and changes to customer requirements
- Support management reporting requirements for production capacity and achievement to plan

## Person Specification

- Minimum of 3- 5 years current experience within a similar position, industry, or engineering environment
- Excellent communication skills
- Excellent IT skills and a knowledge of ERP systems (Sage 200 preferable)
- Experience of systems implementation would be desirable
- Strong problem-solving skills and confident to make informed, evidence-based decisions
- Ability to manage effectively to deadlines and the achievement of targets
- Excellent team player with a proactive hands-on approach
- Ability to prioritise and perform duties whilst under minimum supervision

<b>Working Days</b>	Monday – Friday (subject to change depending on business requirements)
<b>Working Hours</b>	7:45 – 17:15 Mon - Thurs / 7:45 – 13:00 Fri (40 hours of work per week. You may be expected to work any additional hours depending on business requirements)
<b>Salary and Benefits</b>	Competitive salary and benefits package available dependent on experience

*This job description is not intended to be exclusive or exhaustive. It is an outline indication of the areas of activity and may be amended to reflect the changing needs of TRANSCAL Engineering.*